

Proposed Conditions for Premise Licence

The Lounge, Stanstead Abbotts 23/0804/PL

1. There shall be no charge for admission to the premises when it operates under the licence.
2. The primary purpose of the premises is food led so alcohol can only to be served to patrons purchasing a table meal.
3. The age verification policy operated at the premises shall be “Challenge 25”. This means that whilst alcohol may be sold to persons aged 18 years or over, any person who appears under 25 years of age shall be required to provide proof of age using an acceptable form of ID. Notices advertising that the premises operate a “Challenge 25” scheme shall be displayed in a clear and prominent position at the premises entrance(s)/and inside at the premises serving area. The only forms of ID that may be accepted shall be a proof of age card bearing the PASS hologram logo;
 - Passport
 - UK photo driving licence; or
 - Military Card ID
4. Children under 18 years of age must be accompanied by an appropriate adult.
5. A written record of all refused on sales shall be kept on the premises. The record shall be made available to Police and/or local authority immediately upon request and shall be kept for a least one year from the date of last entry. The record should include persons that have been refused, date, time and the address if applicable.
6. A written drugs policy, approved by a Police Licensing Officer, to be in place and a copy available at the premises. The policy must cover as a minimum the measures taken to minimise the possibility of drug use or supply within the premises.
7. The PLH and DPS to ensure that all management and staff are fully trained and briefed on the four licensing objectives and “Challenge 25”. This will need to be documented in such a way it can be given to an officer upon request. Every 6 months these staff are to be given refresher training and this is to be documented in such a way that it can be given to an authorised officer on request. Staff should also sign documentation confirming the training has taken place and the date.

8. An incident book shall be maintained to record any activity of a violent, criminal or anti-social nature and be available for inspection at all reasonable times by an authorised officer of relevant responsible authority, it should record the following details:-
 - Time and date and nature of the incident,
 - People involved
 - Action taken
 - Details of the person responsible for the management of the premises at the time of the incident.
9. A digital closed circuit television (CCTV) system to be installed internally ensuring the following:-
 - All entry and exit points must be covered to enable frontal identification of every person entering the premises in any light condition
 - The CCTV system shall continually record whilst the premises is open for licensable activities and during times when customers remain on the premises.
 - All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer throughout the preceding 31 day period.
 - A staff member from the premises who is knowledgeable with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public and this staff member must be able to show and supply if requested a Police or authorised office recent data or footage with the absolute minimum of delay when requested.
10. The PLH/DPS will ensure that a soft closure procedure is followed at the end of the evening, 30 mins before the time the premises are due to close, this must include lowering any music, informing people of the approaching closing time, not selling excessive amounts of drinks to people within this time period, encourage sensible drinking and ensuring people have time to finish the drinks they have prior to closure.
11. A4 size white notices in size 50 black Arial stating “Please respect our neighbours and leave the area quietly” need to be displayed at all entry/exits points and in the premises car park.
12. Telephone calls for taxis shall be made for customers without charge on request; patrons awaiting collection shall be encouraged to wait inside the premises.
13. No open vessels to be taken outside the premises after 22:00 hours.
14. No more than six (6) people to use the outside area for smoking at any one time after 22:00 hours.
15. There shall be one designated outside areas as outlined in the premise plan.

16. The total capacity for the outside area is 50 people at any one time.